

**this & that**

**J.W. ELPHINSTONE**

**EXTREME MAKEOVER**

Are you spending more time navigating through cables and cords than working at your desk? A desk of tangled wires not only hampers your work output, but can be dangerous too.

"Whether in a home or a workplace setting, getting your office organized and under control is not only aesthetically pleasing, but also makes the environment safer and often helps people increase their productivity," said Paul Holstein, co-founder and COO of CableOrganizer.com.

Holstein offers a few tips to untangle the mess at your desk:

- **Cable control:** Bundle cables and cords using translucent split tubes under your desk. Cable ties or Velcro can also gather unruly wires and cords behind computers and under tables. Invest in desk grommets, so cables, cords and wires can neatly thread through your desk to power outlets.

- **Outlets out-of-the-way:** Keep power strips and surge protectors off the floor by using Velcro to attach them to the wall. Or, add a pop-up outlet to your desk to avoid stretching cables across the floor.

- **Label liberally:** Labels are most often used for storage containers, folders and drawers. But labels on cords and cables can keep them from getting mixed up and can save time when you uncoil them.