

INSTALLATION INSTRUCTIONS FOR THE RETRACTABLE POWER/COMMUNICATION CENTER AND THE DOUBLE GROMMET & CAP KIT (Model BE08239-X)

*** Tools Needed ***

- | | |
|-------------------------------|----------------------|
| 1. Electric Drill | 3. 2-1/4" Hole Saw |
| 2. 1/8" (.125 Dia.) Drill bit | 4. Rasp or Saber Saw |

Note: If you are installing a Retractable Power Center in an existing grommet & cap kit, skip steps 1 - 6.

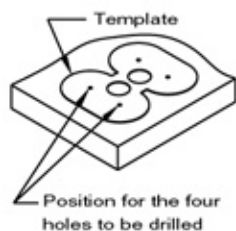


Figure 1

- Place template in desired position on the work surface. Check to be sure there are no support braces or drawers below this area. Drill first 1/8" pilot hole, insert a 1/8" pin (a #8 nail is recommended) in the hole so the template will not move and drill second pilot hole. Insert a second 1/8" pin (nail) in this hole before drilling the remaining pilot holes (Figure 1).

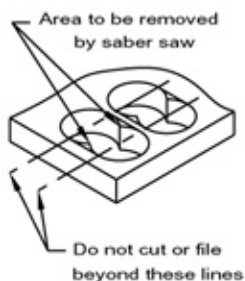


Figure 3

- Remove the template and cut two 2-1/4" holes using the pilot holes to align the hole saw (Figure 2).
- With the template as a guide draw tangent lines between the four holes to show the area to be removed. Use a rasp or a saber saw to remove points of material left from drilling (Figure 3).

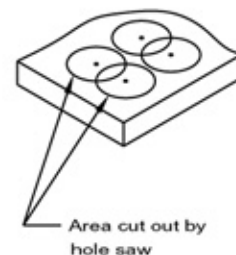


Figure 2

- Using the finger holes, slide the template through the hole. Be sure to keep the template horizontal. If there is any interference, remove before installing the grommet (Figure 4).



Figure 4

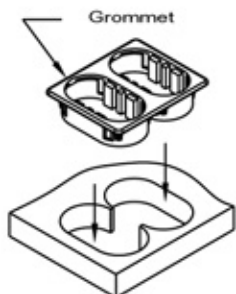


Figure 5

- Center the grommet over the hole and push down. The grommet should drop in freely for the first 3/4". Plastic ridges on each corner will lock the grommet into position when it is pressed down (Figure 5).

NOTE: If you are installing a Retractable Power Center at this time, skip steps 6 - 9 & go to step 10.

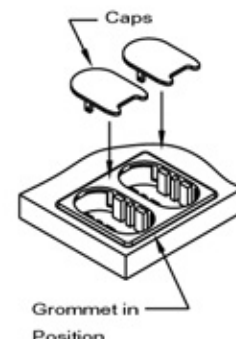


Figure 6

- Slide the cap into the grommet until it is flush (Figure 6).